



# Supporters Donation Form

AUSSIE RECYCLING PROGRAM *Environmental and Fundraising Solutions*

Please use this Donation form to accompany all boxes of mobile phones that are donated. Kindly complete this form and place a copy in each of the returned boxes or jiffy bags. This will enable ARP to ensure that all boxes and jiffy bags are identified as part of your organisation's donation. This will also ensure the correct value gets paid to your nominated beneficiary.

Thank you very much for participating in the Aussie Recycling Program and recycling your mobile phones. You are helping to raise funds for worthy causes and at the same time helping to preserve our environment for a better tomorrow.

Please confirm your preferred beneficiary.

## Donor details

Today's date:

Day Month Year

Organisation/  
Company  
Name

Industry

Address

State

Postcode

Contact Name

Title

Department

Email

Tel. No.

Fax No.

## Requested Packing Instructions

1. Please ensure that all mobile phone batteries are securely placed in the handset. (No loose or damaged batteries are permitted by shipping regulations.)
2. Place mobile phone chargers and cords together in a separate plastic bag inside the box.
3. Please place all mobile phones and accessories being sent into a sturdy undamaged box or in an ARP large jiffy bag. If you require additional ARP bags, please contact ARP on (03)9532 1237 or order one from ARP's website on [www.arp.net.au](http://www.arp.net.au).
4. Seal all box openings with shipping tape to ensure it is securely sealed for transportation. Proper sealing prevents damage or loss of phones during transportation. If using a large jiffy bag, please add tape to the flap after sealing it.
5. **Attach:** [Address Label](#), [Sender Label](#), and [Non-Restricted Dangerous Goods Label](#) to the box or jiffy bag.

**Thank you for making a difference!**

SIGNED

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Please email to [info@arp.net.au](mailto:info@arp.net.au) or fax to (03) 9532 0274, or mail to Aussie Recycling Program, Factory 29, 260 Wickham Road, Highett, Victoria, 3190.